



# Job Posting - Architectural Associate

*Released May 2022, Immediate Start Date*

Hammersley Architecture is a small but mighty architecture and urban planning studio in the historic Fine Arts Building located in Chicago's Loop. We enjoy working on a variety of project types and scales, and are currently looking for an individual passionate about how design can change the world! We are small, which means that there is a great deal of opportunity to advance, grow and learn with us- check out our website and feel free to reach out if you think you would be a good fit for our team. [www.hammersleyarchitecture.com](http://www.hammersleyarchitecture.com)

Hammersley Architecture has flexible working arrangements, competitive salary, PTO and benefits, and is an equal opportunity employer.

## **Job Description** (0-3 years experience)

- Work on drawing sets for commercial & residential projects
- Proficient with AutoCAD for producing construction documents
- Capable of making redline / mark up drawing corrections
- Talented at creating both renderings and diagrams for client and speculative firm projects
- Proficient in Rhino / Sketchup / Adobe Creative Suite for creating firm graphic collateral

## **Ideal Candidate Characteristics**

- Self-motivated and able to work on your own
- High level of personal responsibility and pride in your work
- Ability to understand and follow instructions and attention to key details
- Proven ability to communicate well and manage project expectations
- High professionalism and ability to meet agreed-upon deadlines
- Positive attitude; we like to enjoy ourselves and work hard

The ideal candidate will have excellent rendering and graphic skills to create mood-setting, lively and informative images and diagrams. You should have some working knowledge of AutoCAD and how to produce working drawings. Above all else, please bring a positive attitude, willingness to learn, and an excitement about architecture! We like to enjoy ourselves and make good architecture.

## **Applicant Requirements**

- 0-3 years of experience with an architecture firm in the U.S.; you may be a recent graduate to apply, but you **MUST** have some experience working in creating construction documents
- Cover letter and resume
- Design and Professional Portfolio with at least 3-5 examples of your rendering and diagramming work / and construction document skills
- Names of two industry-related references with valid email / telephone number

(PDF / online; no hard copy) No phone calls, please. We look forward to hearing from you at [info@hammersleyarchitecture.com](mailto:info@hammersleyarchitecture.com)